



Crockenhill Village Hall Management Committee

Trustee Duties

- 1) To ensure that the Crockenhill Village Hall Management Committee complies with its Governing Document, Charity Law, Company Law and any other relevant legislation or regulations.
- 2) To ensure that the Crockenhill Village Hall Management Committee upholds the objects defined in its Governing document.
- 3) To ensure that the Crockenhill Village Hall Management Committee uses its resources in pursuance of its objects and does not spend money on activities which are not included in its own objects, no matter how worthwhile or charitable those activities are
- 4) To contribute to the management of the village hall by attending meetings, offering services and support and making organisational, maintenance, development and fundraising decisions.
- 5) To ensure the financial stability of the Crockenhill Village Hall Management Committee.
- 6) To ensure effective and efficient administration of the Crockenhill Village Hall Management Committee.
- 7) To safeguard the good name and values of the Charity.
- 8) To protect and manage the property of the Charity and to ensure the proper investment of the Charity funds
- 9) To supervise and manage the performance of employees of the Charity.

Trustee Name:

Trustee Address:.....

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Trustee Contact telephone number:.....

Trustee Email Address:.....

Trustee Signature:..... Date:.....

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